



**DEFENSE LOGISTICS AGENCY  
DEFENSE NATIONAL STOCKPILE CENTER  
8725 JOHN J. KINGMAN ROAD, SUITE 3229  
FT. BELVOIR, VIRGINIA 22060-6223**

IN REPLY  
REFER TO: **DNSC-C**

**September 2, 2005**

Dear Valued Commodity Purchaser:

Beginning October 1, 2005, the Defense National Stockpile Center (DNSC) will implement changes to the payment methods acceptable under commodity sales contracts. All sales solicitations will be amended to incorporate these changes. Existing contracts will not be affected.

The most significant change is that beginning October 1, payments for material must be made **by wire transfer only**. This payment method allows DNSC to respond more timely to requests for shipment of material and minimizes a customer's risk of having interest charges assessed if checks mailed or sent by overnight service are delayed in reaching DNSC.

Three payment methods will be available for making payment for variations in quantity or weight of material shipped, storage, interest, penalty charges, or administrative charges. The methods for payments for these purposes only will be wire transfer, electronic funds transfer, and check.

Complete details regarding the various payment methods may be found in a new payment section to be included in all sales solicitations beginning October 1.

If you would like additional information or if you have any questions, please contact Martha Hochberg, Procurement Analyst, at (703) 767-5503.

Sincerely,

//s//

**CHERYL A. DEISTER**  
Director, Directorate of Stockpile Contracts



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IN REPLY  
REFER TO: **DNSC-C**

**September 2, 2005**

Dear Valued Commodity Purchaser:

In an effort to serve our customers more efficiently, beginning October 3, 2005, the Defense National Stockpile Center (DNSC) will begin forwarding email notifications to customers on a specific commodity list when a new solicitation or amendments to existing solicitations are issued. Copies of these documents will be forwarded by email upon request. Sales solicitations and amendments will continue to be posted on the DNSC website at <https://www.dnsc.dla.mil>. Copies of these documents will no longer be routinely sent to customers by regular mail or overnight delivery. Therefore, you are asked to provide a current email address to ensure that you receive all notifications.

Attached you will find a form to update all of your firm's information on DNSC's commodity lists. Please take this opportunity to update your contact information by completing the form and returning it by facsimile to one of the telephone numbers listed below. You may also provide this information by email, as follows:

Attn: Martha Hochberg or Twila White  
Facsimile No.: (703) 767-5484 or (703) 767-5494  
Email: [martha.hochberg@dlm.mil](mailto:martha.hochberg@dlm.mil) or [twila.white@dlm.mil](mailto:twila.white@dlm.mil)

If you would like additional information or if you have any questions, please contact Martha Hochberg, Procurement Analyst, at (703) 767-5503.

Sincerely,

//s//

CHERYL A. DEISTER  
Director, Directorate of  
Stockpile Contracts

Attachment



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**STOCKPILE SALES PROGRAM  
COMMODITY LIST UPDATE**

**Name of Firm**

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**Address**

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**Telephone**

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**Facsimile**

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**Completed By**

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**Signature**

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**Title**

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**Date**

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**Email Address**

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**Commodities  
Of Interest**

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